Instructions:

Please complete as much of this form as possible and log with the ANS Service Desk via ANS Glass.

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| **Logging Details** | |
| Organisation Name: |  |
| VM Creation Requested by (Your Name): |  |
| Job Title: |  |
| Phone: |  |
| Email: |  |
| Date Change Submitted: |  |
| Customer Reference: |  |

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| **VM Creation Details** | |
| VM Hostname: |  |
| Subscription: |  |
| Resource Group: |  |
| Region: |  |
| Intended OS/Image to be installed on VM: (Windows, Linux) |  |
| Instance Size: |  |
| Authentication Type & Username/SSH public key: |  |
| Specific Port Rules: |  |
| Disk Type: (Premium, Standard HDD/SSD) |  |
| Disk Name: |  |
| Disk Size: |  |
| Disk Source Type: |  |
| \*For any additional disks please add to the related disk fields | |
| Virtual Network: (Existing or New – If new please include IP Address Range & Subnets) |  |
| Subnet: |  |
| IP Address: |  |
| Load Balancing: (If yes see below fields) |  |
| ApplicationGateway or Azure Load Balancer: |  |
| Load Balancer available in current subscription: |  |

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| **Management & Tags** | |
| Boot /OS Diagnostics needed: (If yes confirm storage account) |  |
| Auto-Shutdown: (If yes confirm date and time to power down) |  |
| Backup VM: (If yes confirm Recovery Service Vault): |  |
| Patching Group/Schedule (only applicable with a managed patching support contract): |  |
| Tags: |  |
| Any Additional Requirements: |  |
| \*Upon completion of the above and the VM/Resource created, ANS requires the customer to create a new resource within GLASS (App Explorer) or add new resource to existing application. Without tagging information provided ANS will be unable to present VM within Logic Monitor. | |